

Legal & General OLP Connect 2017 Password Reset Help User Guides

This is not a consumer advertisement.
It is intended for Professional Financial Advisers and should not be relied upon by private customers or any other persons.





On Sunday 23rd July, Legal & General updated the Password Reset Tool for Financial Advisers. To take advantage of the new tool, all users will be asked to update their security information. Please see the following step by step guide to help you through this process.

1.	New Users First Login 1.1 IFA 1.2 BP
2.	Existing Users First Login 2.1 IFA 2.2 BP
3.	Forgotten Password: Answered New Security Questions 3.1 IFA 3.2 BP
4.	Forgotten Password: Not Answered New Security Questions 4.1 IFA 4.2 BP
	Additional Support





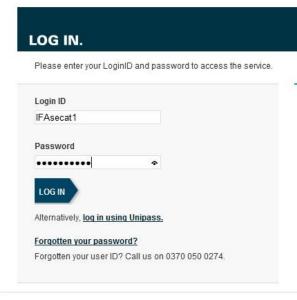
1. New Users First Login

1.1: IFA









NEED HELP?

We're on hand to answer your questions.

Call 0370 050 0274 (option 2)

Call charges will vary. We may record and monitor calls.

| >

Login to the L&G Adviser Centre Service using the Login ID you were provided with after registering, and the password you created during the registration process.

Press "Log In".







Current password New password Your password must be a minimum of eight characters long AND contain both upper and lower case letters, and at least one number or special character from this list - _ @ `#\$%'?:[]{}. Your password should not be the same as your user D. We also recommend you avoid commonly-used passwords. Repeat new password CREATE PASSWORD

(

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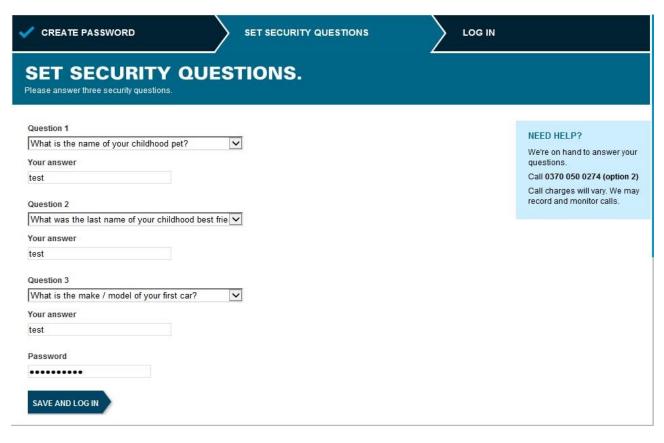
Call charges will vary. We may record and monitor calls.

On your first login, you will be prompted to reset your password so that we can update your security information.

Please ensure you follow the onscreen guidance when creating a new password.







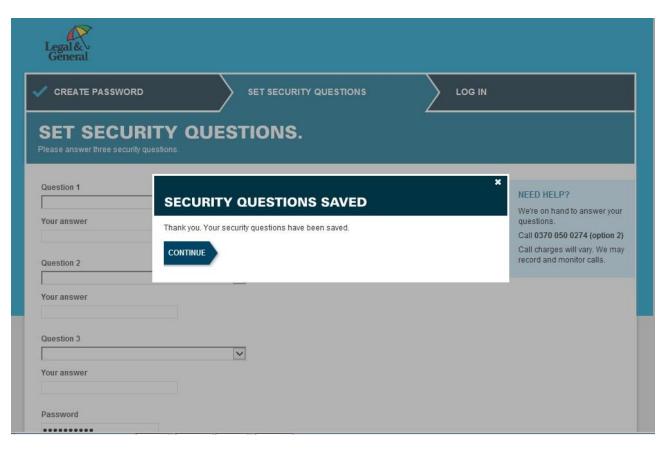
3 >

Once you've created a new password, you will be asked to select 3 security questions and provide the answer to these questions.

You will also be asked to validate your answers using your newly created password.







4 >

Press "Save and Log In". The following message should appear confirming the process is complete.

5 > Press "Continue" - You will be re-directed back to the Adviser Centre homepage.





1. New Users First Login

1.2: BP







LOG IN.

User ID BPsecat1 Password LOG IN Forgotten your password? Forgotten your user ID? Call us on 0370 050 0274.

This website is designed to give

Legal & General Housing Partnerships Members all the information and tools that you need to control and develop your business in order to gain a competitive advantage.

As you will find out, it's a really useful place to visit whether you are:

- placing business
- · checking on its progress
- making changes to an existing policy

New user? Register here

We're on hand to answer your questions.

NEED HELP?

Call 0370 050 0274 (option 2)

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| >

Login to the L&G Adviser Centre Service using the Login ID you were provided with after registering, and the password you created during the registration process.

Press "Log In".







Current password New password Your password must be a minimum of eight characters long AND contain both upper and lower case letters, and at least one number or special character from this list -_@`#5%'?:[]{}. Your password should not be the same as your user ID. We also recommend you avoid commonly-used passwords. Repeat new password CREATE PASSWORD

NEED HELP?

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Call 0370 050 0274 (option 2)

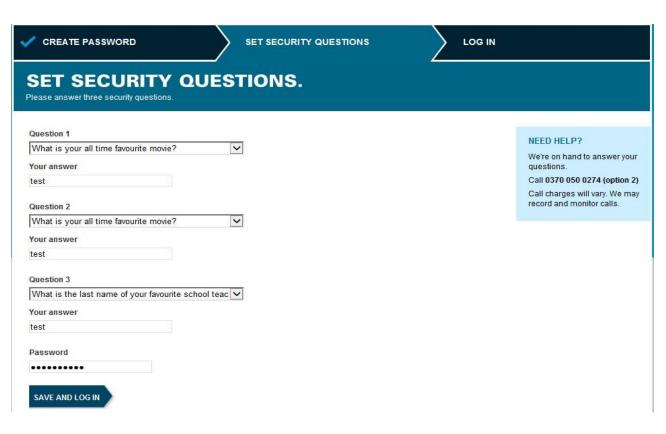
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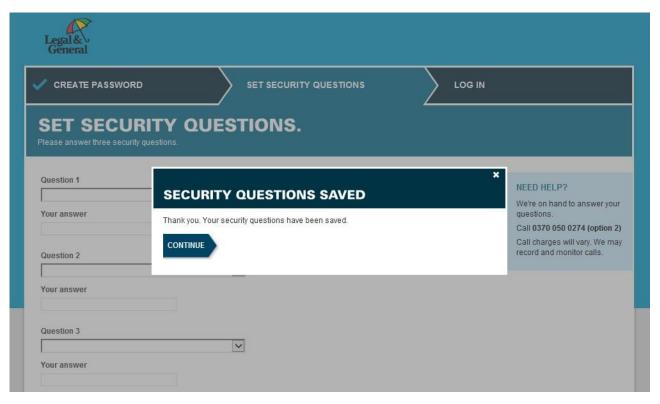


3 >

Once you've created a new password, you will be asked to pick 3 security questions and provide the answer to these questions. You will also be asked to validate your answers using your newly created password.







4 >

Press "Save and Log In". The following message should appear confirming the process is complete.

5 >

Press "Continue" - You will be redirected back to the Strategic Partner Centre homepage.

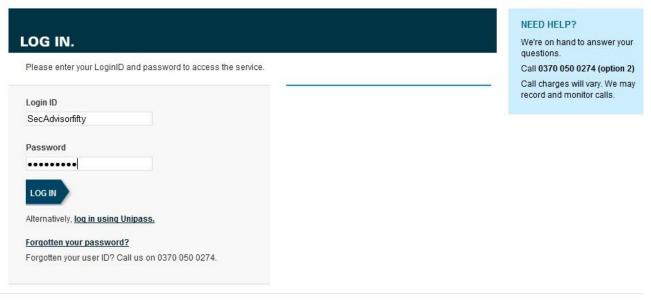












| >

Login to the L&G Adviser Centre Service using your existing Login ID and Password, then press "Log In".







CREATE NEW PASSWORD. Please create a new password. User ID SecAdvisorfifty X Current password Your password must be a minimum of eight characters long AND contain both upper and lower case letters, and at least one number or special character from this list - @ `#\$, % '?:[]{}. Your password should not be the same as your user ID. We also recommend you avoid commonly-used passwords. Repeat new password Repeat new password CREATE PASSWORD

NEED HELP?

We're on hand to answer your questions.

Call 0370 050 0274 (option 2)
Call charges will vary. We may record and monitor calls.

2 >

On login, you will be prompted to reset your password so that we can update your security information – please ensure you follow the on-screen guidance when creating a new password.





SET NEW SECURITY QUESTIONS. We've improved our log in process and need to update your account security. Please take a moment to confirm your email address and answer three new security questions. In a hurry? Don't worry, you have 30 days from the first time you see this message to provide the information we need. Email address a@landq.com Question 1 What was the last name of your primary school tea Your answer test Question 2 What is the last name of your favourite school teac Your answer test Question 3 What is the last name of your favourite school teac Your answer test Password SAVE AND LOG IN

NEED HELP?

We're on hand to answer your questions.

Call 0370 050 0274 (option 2)
Call charges will vary. We may

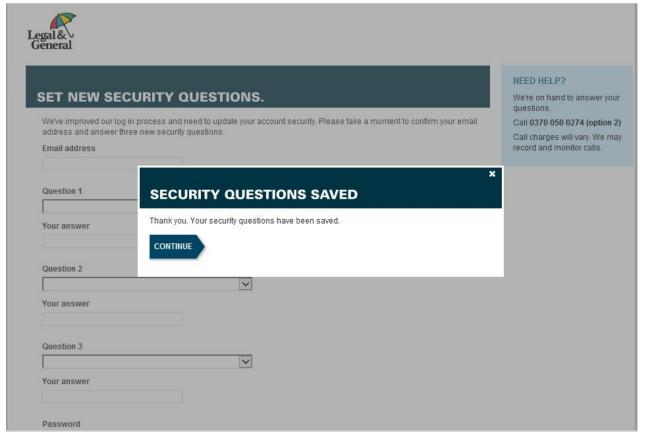
Call charges will vary. We may record and monitor calls.

3 >

Once you've created a new password, you will be asked to select 3 security questions and provide the answer to these questions. Please ensure that you enter the e-mail address that is associated with your Adviser Centre Registration.







4 >

Once you have completed the above step, you will be asked to validate your answers using your newly created password. Now press "Save and Log In". The following message should appear confirming the process is complete.

5 >

Press "Continue" - You will be redirected back to the Adviser Centre homepage.











LOG IN. Please enter your LoginID and password to access the service This website is designed to give User ID Legal & General Housing Partnerships Members all the information and tools that you need to control and SecBPUserfifty develop your business in order to gain a competitive Password As you will find out, it's a really useful place to visit whether you are: placing business checking on its progress LOG IN making changes to an existing policy New user? Register here Forgotten your password? Forgotten your user ID? Call us on 0370 050 0274.

NEED HELP?

We're on hand to answer your questions.

Call 0370 050 0274 (option 2)

Call charges will vary. We may record and monitor calls.

| >

Login to the L&G Adviser Centre Service of your choice in using your existing Login ID and Password, then press "Log In".







NEED HELP? CREATE NEW PASSWORD. We're on hand to answer your questions. Please create a new password. Call 0370 050 0274 (option 2) User ID Call charges will vary. We may record and monitor calls. SecBPUserfifty Current password New password Your password must be a minimum of eight characters long AND contain both upper and lower case letters, and at least one number or special character from this list - _ @ `#\$. % '?:[]{}. Your password should not be the same as your user ID. We also recommend you avoid commonly-used passwords Repeat new password **CREATE PASSWORD**

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On login, you will be prompted to reset your password so that L&G can update your security information – please ensure you follow the on-screen guidance when creating a new password.





SET NEW SECURITY QUESTIONS. We've improved our log in process and need to update your account security. Please take a moment to confirm your email address and answer three new security questions. In a hurry? Don't worry, you have 30 days from the first time you see this message to provide the information we need. Email address a@landg.com Question 1 What was the last name of your primary school tea Your answer test Question 2 What is the last name of your favourite school teac Your answer test Question 3 What is the last name of your favourite school teac Your answer test Password **SAVE AND LOG IN**

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3 >

Once you've created a new password, you will be asked to pick 3 security questions and provide the answer to these questions. Please ensure that you enter the e-mail address that is associated with your Adviser Centre Registration.





egal & General		
We've improved our log i	CURITY QUESTIONS. In process and need to update your account security. Please take a moment to confirm your email ee new security questions.	NEED HELP? We're on hand to answer you questions. Call 0370 050 0274 (option: Call charges will vary. We m record and monitor calls.
Question 1	SECURITY QUESTIONS SAVED	
Your answer	Thank you. Your security questions have been saved. CONTINUE	
Question 2		
Your answer		
Question 3 Your answer		
Password		

4 >

Once you have completed the above step, you will be asked to validate your answers using your newly created password. Now press "Save and Log In". The following message should appear confirming the process is complete.

5 >

Press "Continue" - You will be redirected back to the Strategic Partner Centre homepage.





Forgotten Your Password?

If you've forgotten your password, and have updated your profile with the answers to our new Security Questions, then please follow the below steps.

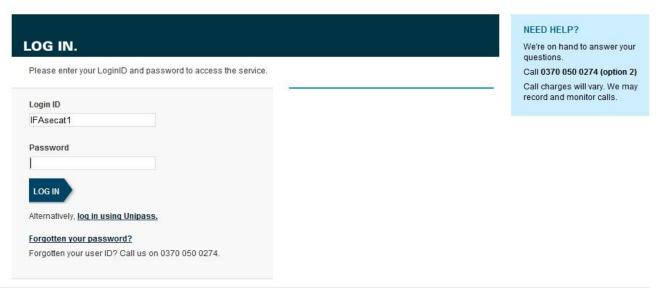
3. Forgotten Password: **Answered New Security Questions**











1 > Click the "Forgotten your password?" link.







reset your password er ID	, please enter your user	ID and the code disp	layed below.
FAsecat1			
VALLEY	padr	© ◄	ве САРТСНА**
VALLEY padre		× Privacy	& Terms

NEED HELP?

We're on hand to answer your questions.

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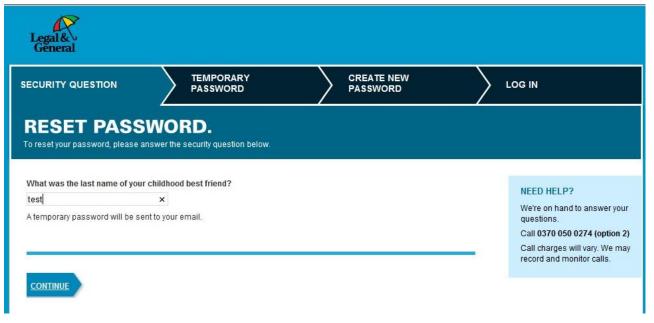
2 >

Enter your User ID and enter the secure re-Captcha codes if they appear – ensure they match exactly (including upper and lower case), leaving a space between each code.

Press "Reset Password".





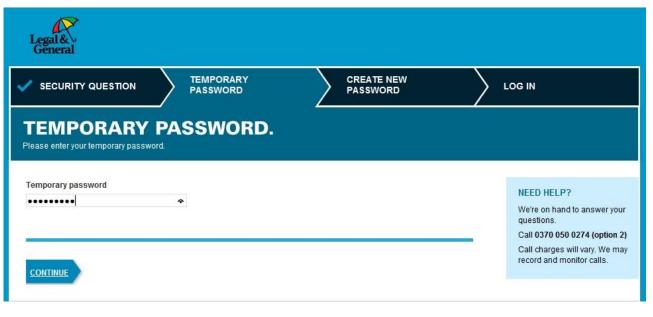


3 >

You will then be asked to answer one of the 3 security questions that you have previously provided the answers to in your profile. Press "Continue". This will generate an e-mail to the e-mail account you provided with a temporary password.





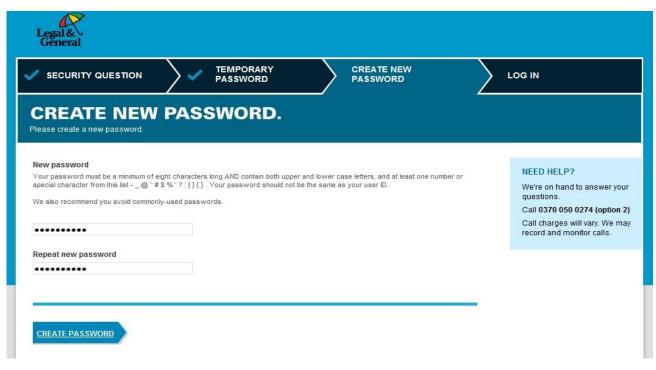


4 >

Enter your temporary password and press "Continue". If copying and pasting the password please ensure there are no additional spaces before or after the password.





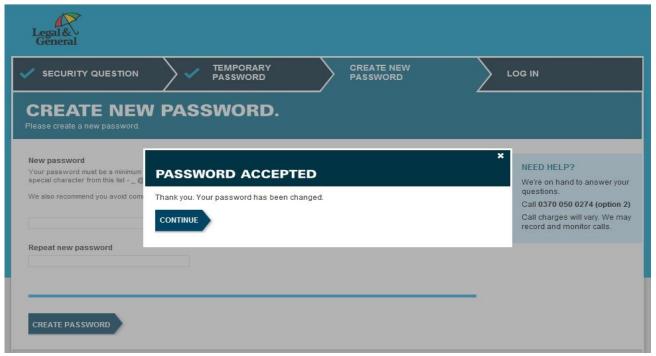


5 >

You will then be asked to create a new password – please ensure you follow the on-screen guidance for creating a new password. Press "Create Password".







6 >

A confirmation message such as the one shown here will appear once your password has been changed.

Press "Continue".

7 >

You will be re-directed back to the login screen where you should login using your User ID and newly created password.





Forgotten Your Password?

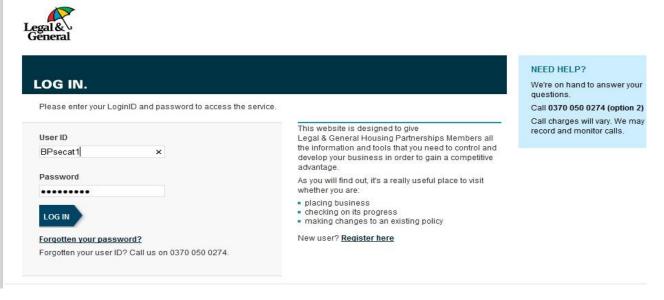
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3. Forgotten Password: Answered New Security Questions

3.2: BP



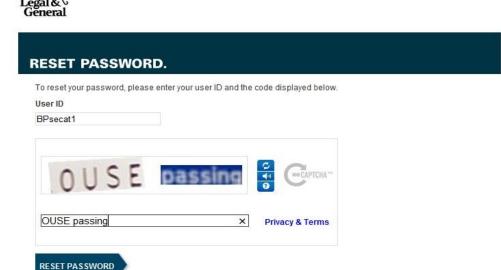




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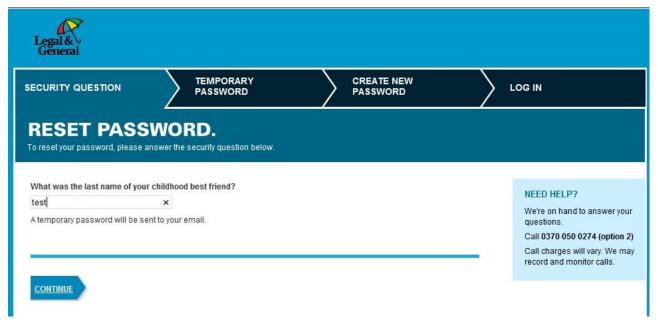
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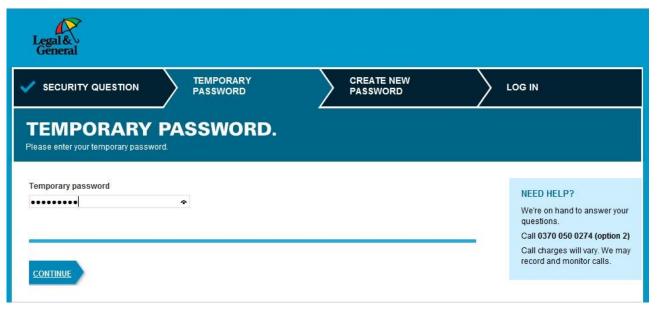


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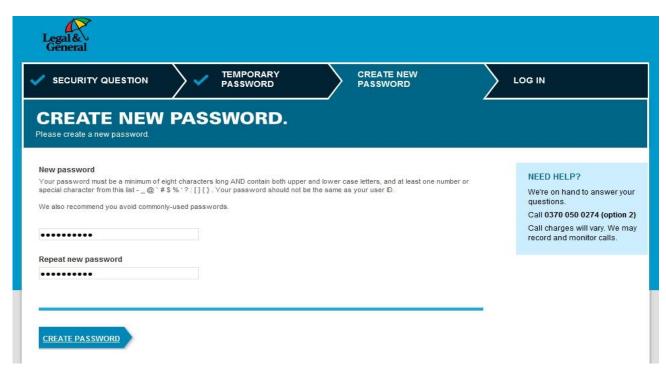


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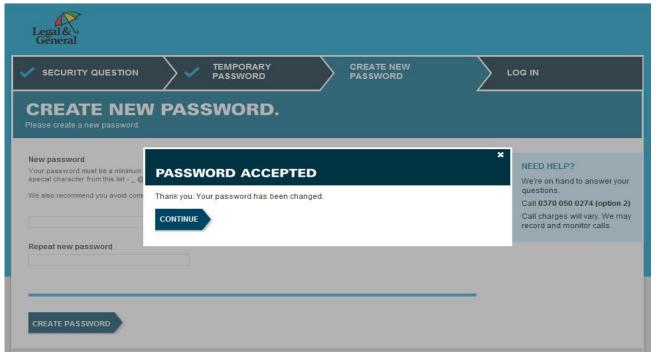


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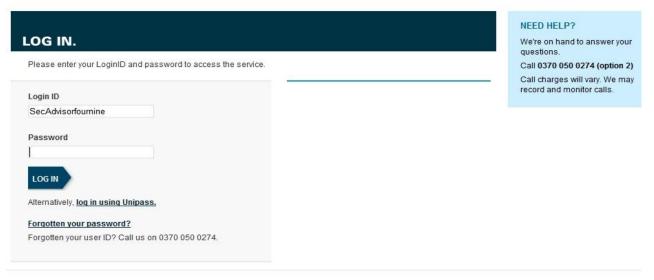
4. Forgotten Password: Not Answered New Security Questions

4.1: IFA









1 > Click the "forgotten your password?" link.





NEED HELP?

questions.

We're on hand to answer your

Call 0370 050 0274 (option 2)

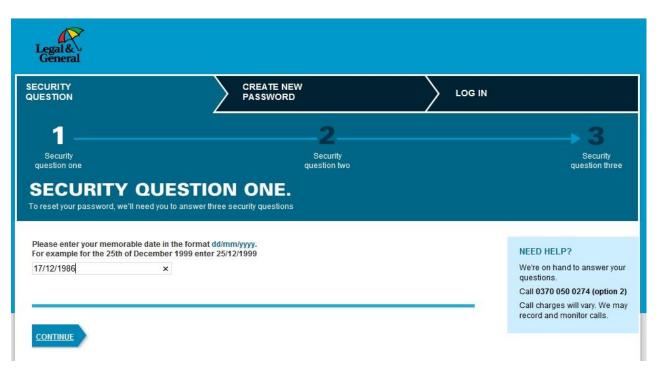
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Enter your User ID and enter the secure re-Captcha codes if they appear - ensure they match exactly (including upper and lower case), leaving a space between each code.







3 >

You will next be asked to answer your existing security questions provided at Registration Stage. (Please see the bottom of this document for hints and tips >).

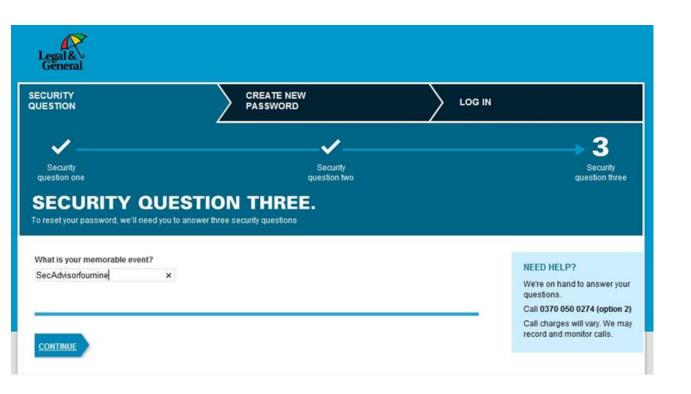




ECURITY NUESTION	CREATE NEW PASSWORD	LOG IN	
/	2		3
Security question one	Security question two		Security question three
	ESTION TWO. to answer three security questions		
o reset your password, we'll need you	to answer three security questions		
o reset your password, we'll need you What is your mother's maiden name?	to answer three security questions		NEED HELP?
o reset your password, we'll need you What is your mother's maiden name? SecAdvisorfournine ×	to answer three security questions		NEED HELP? We're on hand to answer you questions.

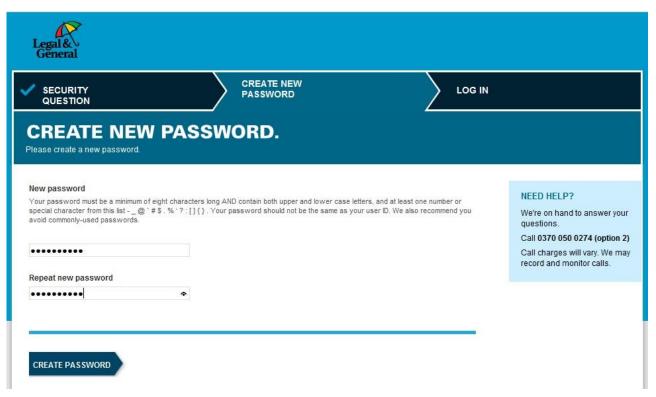












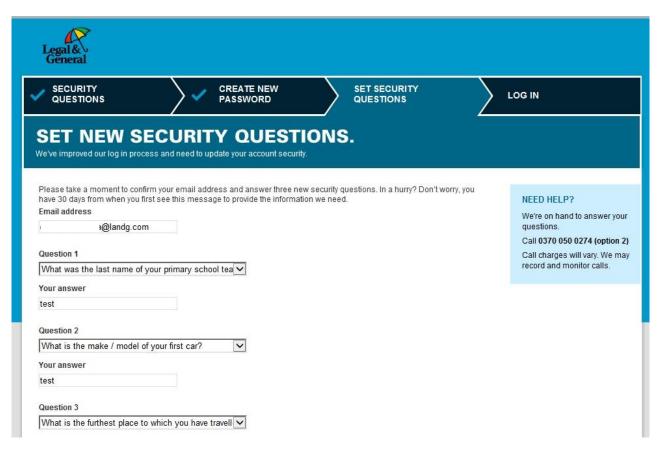
4 >

Once you have successfully answered the 3 existing security questions, you will be prompted to create a new password.

Please ensure you follow the on screen guidance provided when setting a new password.





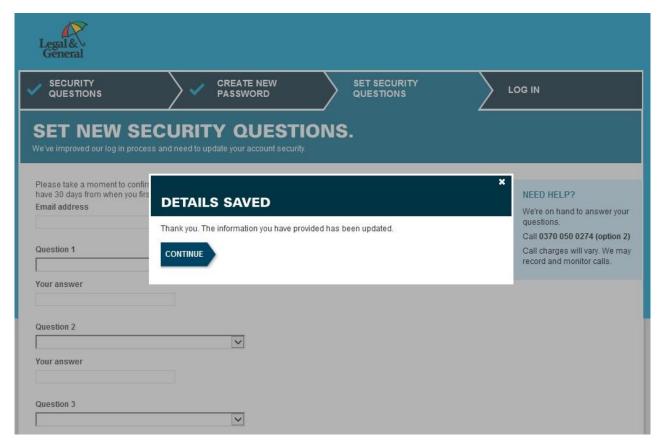


5 >

You will then be asked select and answer 3 new security questions. Please ensure you use the e-mail address associated with your registration. Once all questions have been answered, you will be asked to validate your answers using your newly created password.







6 >

Press "Save and Log In". The below message should appear confirming the process is complete.

7 >

Press "Continue". You will be redirected back to the Login Screen to restart the login process.

Please ensure you use your newly created password.





Forgotten Your Password?

If you've forgotten your password, and have updated your profile with the answers to our new Security Questions, then please follow the below steps.

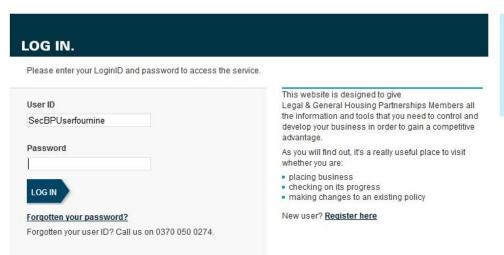
4. Forgotten Password: Not Answered New Security Questions

4.2: BP









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1 > Click the "forgotten your password?" link.





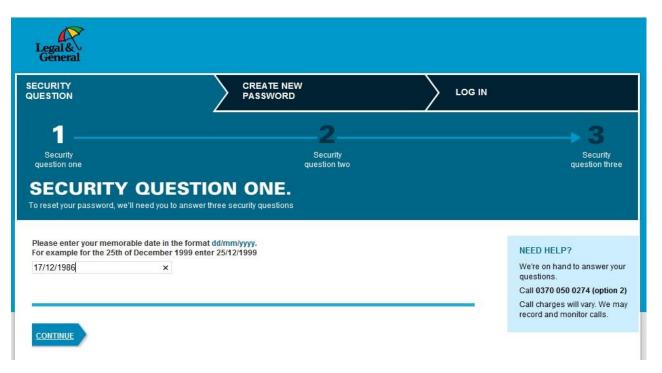




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SECURITY QUESTION	CREATE NEW PASSWORD	LOG IN	
/	2		3
Security question one	Security question two		Security Jestion thr
SECURITY QUES To reset your password, we'll need you to a			
Fo reset your password, we'll need you to a What is your place of birth?		NEED HELP?	
o reset your password, we'll need you to a		NEED HELP? We're on hand to questions.	o answer y

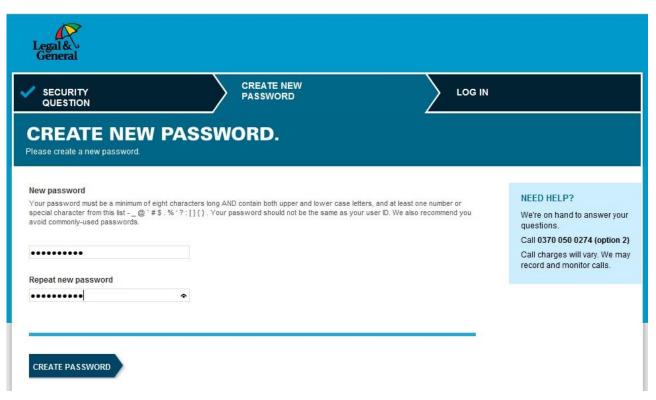




ECURITY JUESTION	CREATE NEW PASSWORD	LOG IN	
/			→ 3
Security	Security		Security
question one SECURITY QU	question two JESTION THREE. you to answer three security questions		question thre
question one SECURITY QU o reset your password, we'll need	JESTION THREE. you to answer three security questions		question thre
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SECURITY QU	JESTION THREE. you to answer three security questions	MEED HEL	







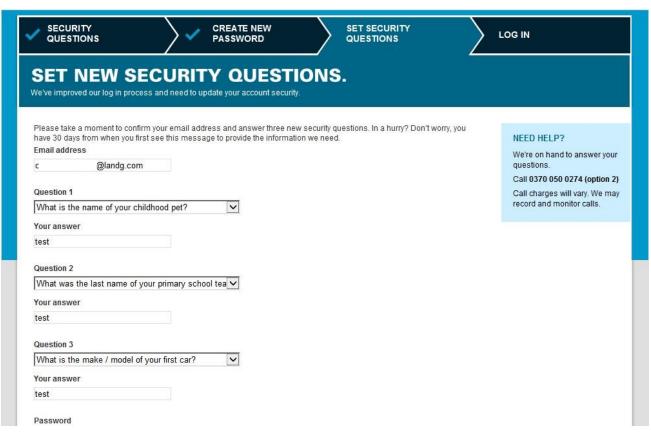
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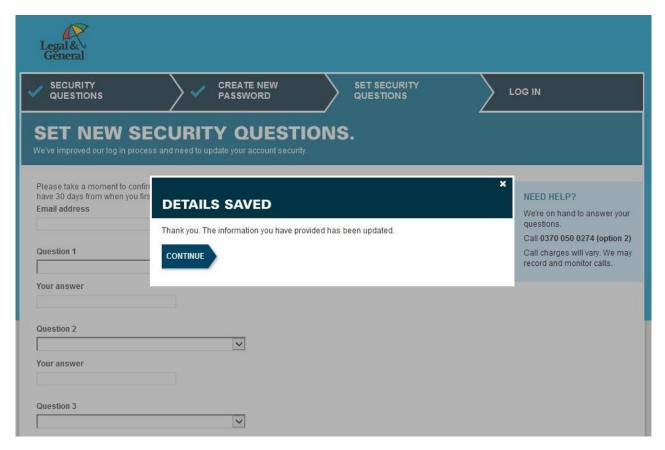


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Press "Continue". You will be redirected back to the Login Screen to restart the login process.

Please ensure you use your newly created password.



For training purposes only - the data used in this guide is not real and intended for illustration purposes only.



IFA Additional support

Hints and Tips

Q: What is my memorable event?

A: Under most circumstances, this will be your Date of Birth. The answer to this question will need to be entered as "DOB"

Q: Why does the system not recognise my security answers?

A: In some circumstances, L&G might have created your registration for you manually using information provided by your network or principal, so the details held don't match the questions that are being asked – a list of networks/principals where this process has previously been completed is available below.

Q: I have been manually registered – how do I answer my existing Security Questions?

A: Please contact the Adviser Registrations Team on 0370 050 0274 (option 2) for assistance. We may record and monitor calls. Call charges will vary.

Manually Registered Accounts

If you are an adviser from any of the following network or principal offices, you may have been registered manually by L&G. This does not apply to administrators or paraplanners.

- Openwork
- Intrinsic
- St James' Place
- Pink
- Wesleyan
- Mortgage Advice Bureau (MAB)





BP Additional support

Hints and Tips

Q: What is my memorable event?

A: Under most circumstances, this will be your Date of Birth. The answer to this question will need to be entered as "DOB"

Q: Why does the system not recognise my security answers?

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- Barclays/Woolwich
- Nationwide Building Society
- Clydesdale/Yorkshire Banking Group
- Leeds Building Society
- · Yorkshire Building Society
- Principality Building Society





Contact the Adviser Registrations Teams;

IFA:

0370 050 0274 (option 2) or advisercentre@landg.com

BP:

0370 050 0274 (option 2) or bpreg@landg.com

We may record and monitor calls. Call charges will vary.



OLP Connect Forward thinking technology

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Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. **Registered office for both firms**: One Coleman Street, London EC2R 5AA.

