

# MEMBER'S INFORMATION FORM

This form should be completed if you want to add a new member to the scheme.

**If you have any questions or need further information, please talk to your adviser or contact us.**

For details on how we use your personal information, please read our privacy policy. Our most recent version is on [legalandgeneral.com/existing-customers/privacy](http://legalandgeneral.com/existing-customers/privacy)

## 1 SCHEME DETAILS

Company name

Company address

Postcode

Contact telephone number

Email address

Policy number

## 2 MEMBER DETAILS

Member's full name

Date of birth

Employee number

National Insurance number

Retirement age

Salary

£

**SECTION A - PAYMENTS**

I wish to pay Additional Voluntary Contributions (AVCs) as follows:

a) Regular contributions of

£

Frequency

 Monthly

 Annually

Please start deducting contributions from







 (DD/MM/YYYY)

**OR**

b) Make a one-off payment of

£

**SECTION B - TRANSFERS**

Please give details of any transfer values you wish to enter the plan. Transfer values can only be accepted as employee AVCs. If the transfer value includes employers' contributions, they cannot be accepted into this plan.

Amount of transfer value

£

Source of funds  
(please tick one)

Previous employer's scheme

Movement of funds within the same scheme

Current employer's scheme that has been wound up

**SECTION C - FUNDS**

Contributions should be invested in Legal & General funds as a percentage.

Please confirm where you want your contributions to be invested in the table below. For further details on which funds or lifestyle profiles are available to you, please see the **Investment Options** brochure or you can visit: [legalandgeneral.com/pensionoptions](http://legalandgeneral.com/pensionoptions)

<b>FUND NAME</b>	<b>FUND CODE</b>	<b>%</b>
<b>TOTAL</b>		100%

The information provided in this form is to the best of my knowledge and belief, correct and complete. I have authority to provide this information to Legal & General.

Trustee's name

Trustee's signature

(DD/MM/YYYY)



**legalandgeneral.com**

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