

SWITCH FORM

Please use this form to switch existing funds that are held in the Legal & General **Trustee Investment Plan**.

1. Please see our **Investment Options brochure** for details of the funds available.
2. We do not make a charge for switching investment funds, although we reserve the right to do so. We will notify you if this changes in the future.
3. If you are switching out of With Profits before your selected maturity date we may reduce the value of your investment by a Market Value Reduction. We use Market Value Reductions to treat With Profits customers fairly, whether they stay in With Profits or withdraw from it early. The main circumstance when we might apply a Market Value Reduction is when investments such as shares or commercial property haven't performed as well as we've allowed for when setting bonuses. These values can change frequently, so you should expect that at some time during your investment these conditions may apply. Please refer to our With Profits brochure online, at legalandgeneral.com/with-profits
4. If your plan has any contractual additions, such as Contractual Annual Interest (CAI) or Contractual Minimum Addition (CMA), you will no longer receive these if you switch out of the With Profits Fund. This means you may get a lower investment growth rate from the fund that you switch into. You can see if CAI or CMA applies to your plan by checking your annual bonus declaration letter or plan documents. These guarantees can be very valuable. For example, if your plan has any CAI, the rates of interest are guaranteed to remain the same until your selected retirement date if you stay in the With Profits Fund. We recommend that you seek financial advice before making your final decision.
5. If you are invested in a fund that invests in property, it may be necessary to defer encashment of units during periods when property is not easily sold. The maximum delay is six months. Also, property valuations are based on the opinion of independent property experts, not fact, so can be liable to revision, up or down.
6. Requests to switch funds received before noon will normally be processed the following working day. Requests received after noon will normally be processed in two working days.

1**POLICYHOLDER DETAILS**

Name of Trustee

Policy number

Telephone number

2**CHANGE OF FUND CHOICE**Please indicate type of change required (**tick one box**)

Switch to be actioned at maturity

Switch to be actioned immediately

3**SWITCH EXISTING UNITS**

Please give the name and percentage of each fund that you wish to switch out of. Please note that it is not possible to switch existing units into the With Profits fund.

Please give the name and percentage of each fund that you wish to go into. The total must add up to 100%.

3a Funds you wish to switch out of

Please specify the fund name and percentage of your existing fund holding that you wish to switch out of.

Fund name	% of the fund holding to switch out
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

3b Funds you wish to switch in to

Please specify the fund name and allocation of the proceeds switched out in section 3a, for the funds you wish to switch into.

Fund name	% of the proceeds you wish to switch in
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
Total	100%

I/We understand that this switch instruction is subject to the notes on page 1.

Trustee signature(s)

Date
(DD/MM/YYYY)

Once you've completed this form, please return it to us at this address:



Legal & General Assurance Society Limited
Asset Management team
City Park
The Droveaway
Hove
BN3 7PY



Or you can email your investment instructions to us at EPPControl@landg.com



or fax to **0345 070 6365**



If you have any questions about completing this form, please give us a call on **0345 073 0778**.
Call charges will vary. We may record and monitor calls.



legalandgeneral.com

Legal & General Assurance Society Limited
Registered in England and Wales No. 00166055
Registered office: One Coleman Street, London EC2R 5AA

Authorised by the Prudential Regulation Authority and regulated
by the Financial Conduct Authority and the Prudential Regulation Authority.

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