Member announcement

**To:** <insert Employee name>

**Subject line:** Meet the cost of financial advice directly from your pension pot

Dear <insert Employee name>

If you’re thinking of getting professional financial advice on any aspect of your company pension plan, Legal & General offers a facility designed to help you pay your adviser directly from your pension pot without having to draw on other savings.

In order to qualify, the advice must be provided by a regulated financial advice firm and must relate directly to your Legal & General WorkSave <Pension Plan/Buy Out Plan/Pension Trust> or its benefits, for instances:

* transferring other pensions into your Legal & General plan
* paying in a single lump sum contribution
* investment advice
* making the most of contribution allowances and tax limits
* taking money out of your plan

Payments will be made by the sale of units in your plan but will not affect the percentage of tax free cash to which you are entitled.

You can find copies of the Legal & General guide and an application form at [**legalandgeneral.com/adviserchargeguide**](http://www.legalandgeneral.com/adviserchargeguide) and [**legalandgeneral.com/adviserchargeform**](https://www.legalandgeneral.com/adviserchargeform) respectively.

For assistance please contact Legal & General by email at [**employerdedicatedteam@landg.com**](mailto:employerdedicatedteam@landg.com) or write to Workplace DC Pensions, Legal & General, Brunel House, 2 Fitzalan Road, Cardiff CF24 0EB.

Alternatively, you can call them on **0345 070 8686**. Call charges will vary and they may record and monitor calls.

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