

GROUP PROTECTION

Group Life Assurance

Annual Renewal

Scheme name

Policy number

**Please complete all sections and use a separate sheet if you need more space.
We cannot proceed with the renewal if the form is incomplete.**

Please read these notes, they will help you complete the form

Temporary absentees

For Insured Members who are temporarily absent but entitled to cover under the temporary absence provisions previously agreed with us:

- where Scheme Earnings have been reduced since absence started the benefit is based on the Scheme Earnings before the reduction.
- if the Scheme Earnings have increased, and we have agreed to the increase, the benefit will be based on the higher Scheme Earnings.

To return the completed form

Please send it to: Legal & General Assurance Society Limited,
 Group Protection, Legal & General House,
 Kingswood, Surrey KT20 6EU

Alternatively, please use the pre-paid envelope enclosed.

Location

Please provide an approximate breakdown of the number of Members at each location.

Number (or percentage)	County	Full postcode

Early and late entrants

Early and late entrants are employees for whom cover is required from a date other than the normal entry date within the eligibility conditions.

Are there any early or late entrants who we don't know about?

Yes / No
(Please delete as appropriate)

If **Yes** please name them here and complete a Discretionary Entrant – Application for Cover form for each of them. These forms are available from us on request, or can be downloaded from www.legalandgeneral.com/employercentre.

These individuals should not be included in the **Membership data**.

Name	Name	Name

Please note:

Cover is not in place for early and late entrants until a completed Discretionary Entrant – Application for Cover form has been received and we have accepted cover.

Declaration by the policyholder

We declare that the information given is correct.

The Membership details, Scheme Earnings and Benefits shown are in accordance with the basis of insurance previously agreed with Legal & General and there have been no changes to participating employers or to the Scheme Rules which have not been notified to Legal & General.

We confirm that we have the consent of all eligible people to give Legal & General the personal data required to administer the policy. We will also get consent from those who become eligible in the future.

We accept that a claim will not be paid in respect of any benefits for which the requirements specified in this form and in the Evidence of Insurability Statement have not been met.

Signature

Date

(of Policyholder)

Name

Capacity

(BLOCK CAPITALS)

in which signing

Legal & General Assurance Society Limited
Registered in England No. 166055
Registered office: One Coleman Street, London EC2R 5AA.
A member of the Association of British Insurers
W10997 05/08

